



Jackson 105 Fire Protection District

MINUTES OF BOARD OF DIRECTORS MEETING

August 22, 2023

A meeting of the Board of Directors of Jackson 105 Fire Protection District was held on Tuesday, August 22, 2023 at Fire Station 142, 435 N. Perry Park Rd., Sedalia, CO 80135.

DIRECTORS IN ATTENDANCE:

- Jairo Ramirez, Tom Smith, Dan Danser, Bruce Hills, Eddie Rapp

DIRECTORS ABSENT:

- N/A

ALSO PRESENT:

- Ben Ohlin, Bruce Fosdick

CALL TO ORDER:

- The meeting was called to order by President Tom Smith at 6:30 p.m.

APPROVAL OF MINUTES:

- The minutes of the July 11th meeting were approved.

OLD & NEW BUSINESS:

- Updates from Ben:
 - Ben followed up on the concept of building a small eating area on the front of the building – would provide a place to store the grills and eat for the staff.
 - High level:
 - Location – just east of the front door.
 - Stand-alone structure – like a deck/ pergola with half walls and a roof.
 - 12'x18-20'
 - Paver floor
 - Follow up:
 - Ben received approval from the Board to get a proposal and a quote/proposal and bring it back to a future meeting.
 - There is \$30K in capital improvements in the current budget that could be tapped into.
 - Station 3 – we had a truck drive through a door that did not go up entirely (just after being serviced)/took out the bottom panel.
 - Martin door is the vendor that serviced the door.

- No damage to the truck or injuries to firefighters.
 - Ryan Smedra is handling this issue.
 - Jackson-105 – Wildfire Fire Deployment Document – General Order #232.1.
 - Ben – handed out a draft of a new Standard Operating Procedure for the staff to follow when the truck is deployed and then returned and put back into service.
 - Summary:
 - The document is written with many specifics to provide guidance to staff,
 - Follow up:
 - The Board to review the document and provide feedback at the next meeting to Ben.
 - Wildland Fire Truck – Deployment
 - The truck has been deployed to Redding, CA on a severity assignment – basically, staged in the area awaiting other fires.
 - During the trip – the truck sustained damage to the transfer case bearing requiring it to be replaced and upgraded with an oil cooler.
 - The repair is being done in Redding, CA.
 - The goal is to have the government pay for a portion of the repair (labor) and we pay for the parts.
 - It could take one to 1.5 weeks to have it repaired and available to put back into service.
 - Fortunately, the crew is being used/deployed to the fire using a rental truck.
 - It's possible the crew will extend their deployment – currently 14 days. They can take 2 days off and then deploy again for another 14 days.
- Symposium September 15th, 2023
 - The Jackson-105 FPD will fund the fee for any Director's that would like to attend.
 - All members of the Board will be attending the symposium.
 - Tom has not had success getting us registered – apparently, we will register on-site.
- Call Box – Being Installed on Rampart Range Road and Rim Road (Jackson Creek Rd)
 - Ben is moving forward getting permissions from all the agencies to have an Emergency Call Box.
 - Once installed – Jackson-105 should see the number of calls going into the forest where we receive PILT reimbursement.
 - The county will fund the entire project.
 - Ben is working with representatives on the specific location and final feasibility.
- Fire Investigation Team
 - Ben is working with the Larkspur Fire Department to potentially put together a joint/multi-agency Fire Investigation Team to work on any suspicious fires (e.g., potential arson).

- There are numerous potential benefits to doing this:
 - Not have to wait for the CBI as they are not always available.
 - Can work the investigation immediately.
 - Numerous staff have expressed interest in serving as investigators.
- E-911
 - All dispatch tablets are being replaced and are being updated.
 - This is being funded by e-911.
 - We also have installed cell phone boosters into our trucks to allow anyone in the truck to continue to receive cell phone signals.
- Reporting Software
 - Looking to upgrade from High Plains (one license) to Image Trend/
 - Numerous benefits to migrating – allows all reporting and is app based allowing numerous staff to work on reports at the same time. Currently, with only one license – only one individual can work on a report at one time.
 - Cost is slightly higher but the benefits outweigh the costs and also makes it easier to stay compliant with HIPAA information on patients.
- Staffing
 - Still doing well.
 - Volunteers continue to apply.

FINANCE:

- Cash Accounts
 - Checking – First Bank \$198,098
 - Colotrust – Emergency Reserves \$1,049,103
 - \$1,247,201
- Primary Receipts:
 - \$3,149 Colotrust Interest
 - \$~\$53,000 from the Spring Creek fire
 - \$500 Donation – Perry Pines
 - \$21,334 Douglas County Treasurer
- Primary Expenses:
 - The total is \$72K with \$57,000 being the lease payment on the engine.
- The \$300,000 requested last meeting to be moved to Colotrust was done – additional interest revenue will be realized with the additional funds deposited.
- The department received approximately \$53,000 for reimbursement for the first fire deployment of which approximately \$26,000 is “profit” for the use of the truck.
- Checks were signed by Bruce Hills and Eddie Rapp.

COMPENSATION:

- Tom Smith suggested the Board look at what we are compensating our staff.
 - Ben Ohlin – Chief
 - Lieutenants
 - Fire Fighters

- We should evaluate and adjust accordingly and can be incorporated into the 2024 budget.
- Thoughts to Consider:
 - Allow Ben to go on Wildfire assignments in the next year (One or two).
 - Increase staff by \$1.00-\$2.00/hour.
 - Incentivize folks to pick up additional shifts here at Jackson-105 versus other departments.
 - Decision:
 - The Board agreed to adjust Ben Ohlin's salary to \$55,000/year/salaried effective September 1st.
- Follow up:
 - Ben will provide a detailed list of staff/compensation and suggested recommendations for increases.

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

- The meeting was adjourned at 8:50pm.

Minutes submitted by Jairo Ramirez