



Jackson 105 Fire Protection District

MINUTES OF BOARD OF DIRECTORS MEETING

December 6, 2022

A meeting of the Board of Directors of Jackson 105 Fire Protection District was held on Tuesday, December 6, 2022, at Fire Station 142, 435 N. Perry Park Rd., Sedalia, CO 80135.

DIRECTORS IN ATTENDANCE:

- Tom Smith, Jairo Ramirez, Eddie Rapp, Dan Danser, Ben Ohlin,

DIRECTORS ABSENT:

- Bruce Hills

ALSO PRESENT:

- Cheryl Fosdick, Bruce Fosdick, Ben Ohlin, Scott Griffith

OPEN MEETING WITH BUDGET HEARING

- Tom Smith called the meeting to order for the 2023 budget hearing at 6:30pm.

2023 BUDGET HEARING (open)

- Copies of the proposed 2023 budget was distributed to each member in attendance
- Historical 2021 Budget Actuals:
 - 2021 Actual Budget: \$886,142
 - 2021 Actual Expenses: \$690,414
 - 2021 Net Income: \$195,718
- 2022 Actual Budget and Estimated YE:
 - 2022 Proposed Budget Revenue: \$913,354
 - 2022 Proposed Budget Expenses: \$909,471
 - 2022 Proposed Budget Net Income: \$3,883
- 2023 Proposed Budget Discussion Points:
 - Salary Detail:
 - \$550,428 (higher than in the past)
 - Contract Services – Fire Support (Wildfire Fire Deployments)
 - Assumption – 5 fire deployments
 - Net gain from Wildfire Fire Deployment is \$114,388 (accounting for all the additional expenses, Wages, Insurance, Bunkers/Uniforms, Vehicle Expenses, Travel, etc.)
 - Overall Proposed Budget for 2023:

- 2023 Revenue: \$1,106,462
- 2023 Expenses: \$1,007,082
- 2023 Net Income: \$99,381
- Revenue Notes:
 - Property Tax Revenue is estimated to be slightly down from 2022:
 - 2022 was \$730,754
 - 2023 is estimated at \$714,914
 - SOT (Specific Ownership Taxes) is also slightly down from 2022:
 - 2022 was \$58,799
 - 2023 is estimated at \$45,000
 - E-911 Reimbursement:
 - Budget is higher in 2023 at \$40,000 due to numerous expenses incurred in 2022 that have not been reimbursed for until 2023
 - Fire Response Reimbursement
 - \$289,948 due to the expected increase in wildfire deployments
- Expense Notes:
 - The biggest increases are in wages due to planned wildfire mitigation deployments (five in the budget).
 - Additional \$ are in the budget for the 6 major holidays since that has been very challenging. (time-and-a-half).
 - The Board agreed to proceed with this.
- Motion was made to approve the 2023 budget as submitted and the 2023 budget was approved as submitted.

BUDGET HEARING MEETING CLOSED at 7:15pm

REGULAR BOARD MEETING STARTED at 7:20pm

APPROVAL OF MINUTES:

- The minutes of the previous meeting (November) were approved.

EXPENSE CHECKS

- The checks for the current expenses were signed by Dan Danser and Eddie Rapp

OLD & NEW BUSINESS:

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FINANCE:

- Chery Fosdick provided the current monthly financials:
 - Revenue:
 - Colotrust interest was \$1,585
 - State of Colorado – Derek Sam Mosquito \$18,989
 - State of Colorado – Derek Sams Moose & Cedar Creek \$20,928

- Budget is tracking as expected.
- Receipts/Balances:
 - Balance on checking account is \$169,969
 - We also have \$726,275 in the Colotrust.
 - Total balance: \$896,244

REGULAR BOARD MEETING ADJOURNED at 7:30pm

EXECUTIVE SESSION MEETING STARTED at 7:31pm

PERSONNEL DISCUSSION:

- The Board discussed the two candidates:
 - Ben Ohlin
 - Scott Griffith
- Scenario one:
 - Move forward with a Chief and add an “assistant” type of position:
 - Primary Chief
 - EMS Lieutenant – to handle all the EMS work, medication reordering, other medical duties.
- Discussion among the Board took place

EXECUTIVE SESSION CONCLUDED AT 7:53pm

PERSONNEL BOARD DISCUSSION POST EXECUTIVE SESSION – STARTED at 8:00pm

- The Board offered the Chief Position to Ben Ohlin
 - The Chief position was offered to Ben Ohlin.
 - Ben accepted the position and reiterated his commitment to the Board that he would not be going out on Wildland Fire Deployments in the next year
 - His commitment is to the Jackson-105 Fire District
 - Request from Ben – in future years, he would like to be able to go to one wildland fire per year to stay current.
 - This would not be any different than taking a 2-week vacation.
 - He would assure there is appropriate coverage with officers during his absence.
- The Board discussed the position of EMS Lieutenant to Scott Griffith
 - The Board was quite impressed with Scott and his experience and background
 - Scott agreed to process the EMS Lieutenant position – a formal job description will need to be created with significant input from Scott.
 - He will process the offer and let us know in the next several days – either let Jarrod or Tom know.
 - Focus on meds, training, CPR, etc.
 - Responsibilities:
 - Some of the Chief responsibilities will be assumed in this role.

- Jarrod – will work with both Ben and Scott to develop and fine-tune both Job Descriptions to add clarity to each role

ADJOURNMENT:

- The Personnel Board Discussion - Post Executive Session meeting adjourned at 8:30pm

Minutes submitted by Jairo Ramirez