



Jackson 105 Fire Protection District

MINUTES OF BOARD OF DIRECTORS MEETING

November 8, 2022

A meeting of the Board of Directors of Jackson 105 Fire Protection District was held on Tuesday, November 8, 2022, at Fire Station 142, 435 N. Perry Park Rd., Sedalia, CO 80135.

DIRECTORS IN ATTENDANCE:

- Tom Smith, Jairo Ramirez, Eddie Rapp, Bruce Hills

DIRECTORS ABSENT:

- Dan Danser

ALSO PRESENT:

- Cheryl Fosdick, Bruce Fosdick, Ben Ohlin, Scott Griffith

CALL TO ORDER:

- The meeting was called to order by President Tom Smith at 6:30 p.m.

APPROVAL OF MINUTES:

- The minutes of the previous meeting (October) were approved.

OLD & NEW BUSINESS:

- Comments from internal staff interested in the Chief position:
 - Ben Ohlin:
 - Provided a letter of intent and resume for the Board summarizing many of his qualifications and intent.
 - Additionally, a resume was provided with the specific roles, positions and responsibilities.
 - Key points:
 - Great foundation at Jackson-105
 - Staffing has been a challenge but is improving with attention.
 - Equipment is good and replaced timely as needed.
 - Volunteer Core – would like to see improvement in the volunteers.
 - Capital improvements in the future:
 - Expand the bays in this station via grant or bond – would investigate and look into.

- Mill levy increase – when needed to increase salaries to be competitive with neighboring districts.
 - The Board suggested that we think about meeting with the HOA's to influence a mill levy increase.
 - Projects:
 - Has been involved in numerous projects such as the wildland fire truck purchase and program
 - New project – laser engraving is being done on equipment to help identify what piece of equipment belongs to use and the specific truck. Simple, yet very worthwhile and can save \$ as for example couplings for fire hydrants get picked up by other departments and then have to be replaced.
 - Vision for improving staffing and recruits:
 - We need to be more public about our needs.
 - Social media – we can improve
 - Tap into the Community College programs and recruit/expose.
 - Some of the local high schools also have had Explorer programs that can be tapped into.
- Scott Griffith
 - Has been with the Jackson-105 Department for 20 years.
 - Father was a volunteer back in 1991.
 - Family has been in the fire fighting industry for quite sometime in this area.
 - Background:
 - Started as a volunteer
 - Worked part-time for many different departments.
 - Currently, work as Senior Paramedic at Larkspur for the past 4 years.
 - Passionate about these things:
 - Would like to see Jackson-105 get back to our roots – as example, we have had a large volunteer program and that has dwindled to basically not even having a volunteer program.
 - Main goal:
 - Get volunteers back
 - Staffing – need more staffing to assure we always have two staff on shift.
 - May need incentive to get people working on holidays – such as Thanksgiving.
 - Scott has spoken to numerous individuals that would come in as volunteers and also as part-time staff.
 - Other Goals
 - Community:
 - Provide a great service to our community.

- Re-instill things such as holiday parties (post-Covid)
 - Implement Open Houses to be more community based.
 - Staff Qualifications:
 - Enhance the criteria and qualifications for some of the existing part-time staff – there is concern that some have not taken a physical agility test and that’s not OK.
 - Trainings
 - Increase department trainings with numerous other departments such as Search and Rescue – other neighboring departments.
 - Wildland Fire:
 - While we have a new wildland fire truck, we still need to focus on taking care of the community.
 - Would love to see that run as a separate business unit that can serve as a revenue generator.
- Process for Hiring a Fire Chief
 - Tom distributed a memo from our attorneys that outlines the process we should follow.
 - Board members should read it, understand it, and ask questions.
- 2023 Budget
 - The 2023 budget is in progress – copies distributed.
 - Bruce summarized the document and provided insight.
 - The budget hearing is scheduled for December 6th at 6:30pm
 - The regularly scheduled meeting is on December 13th at 6:30pm.
 - Will be very similar to the 2022 budget methodology

FINANCE:

- Chery Fosdick led the Financial Discussion:
 - Revenue:
 - From Taxes in July was \$6,020
 - Colotrust interest was \$1,586
 - Douglas County E-911 was \$12,061
 - Budget is tracking as expected.
 - Receipts/Balances:
 - Balance on checking account is \$183,900.54
 - We also have \$724,689.81 in the Colotrust.
 - Total balance: \$908,590.35
- Checks for the monthly expenses were signed by Bruce Hills and Eddie Rapp

ADJOURNMENT:

- The meeting was adjourned at 8:30pm

Minutes submitted by Jairo Ramirez