



## Jackson 105 Fire Protection District

### MINUTES OF BOARD OF DIRECTORS MEETING

September 12<sup>th</sup>, 2023

---

*A meeting of the Board of Directors of Jackson 105 Fire Protection District was held on Tuesday, September 12th, 2023 at Fire Station 142, 435 N. Perry Park Rd., Sedalia, CO 80135.*

#### DIRECTORS IN ATTENDANCE:

- Jairo Ramirez, Tom Smith, Dan Danser, Bruce Hills, Eddie Rapp

#### DIRECTORS ABSENT:

- N/A

#### ALSO PRESENT:

- Ben Ohlin, Bruce Fosdick, Cheryl Fosdick, Tad Keegan

#### CALL TO ORDER:

- The meeting was called to order by President Tom Smith at 6:35 p.m.

#### APPROVAL OF MINUTES:

- The minutes of the Aug 22<sup>nd</sup> meeting were reviewed and approved as submitted.

#### OLD & NEW BUSINESS:

- Tom informed the group he has a copy of the Special Districts manual.
  - Everyone is welcome to look through it and return it to Tom.
- Old Business - Ben:
  - The wildland fire truck (Type 3) is back and the repairs it needed in CA was less than expected.
    - It just needed some additional shim on the transfer case - \$3,700.
    - Once repaired – it was put back in service and still netted approximately \$10,000 after being put back in service.
  - The staff that went out with the truck were still able to get all 14 days of work completed. They worked with a rental vehicle while the truck was being repaired.
  - Ben put together an Excel spreadsheet with recommended salary increases for the staff, and it has been passed along to Cheryl Fosdick.
    - This will be reviewed along with the 2024 proposed budget and discussed at the October meeting – the November meeting will be the formal public meeting.
      - We must post a public notice 30 days in advance. The attorney's office will publish the meeting notice.

- Wildland SOP
  - Board Members - Please review and provide any feedback to Ben if you have not done so already.
  - Note: Ben will be adding an additional section with a phone tree and phone numbers so that they are included in the actual document.
- New Business from Ben:
  - Ben is in process of hiring several more staff.
    - Applications keep coming in – the application is posted on the web site.
  - Friday 9/15 is the Fire Symposium at the Larkspur Fire Department.
    - The entire Board will be present.
    - Start time is 9:00am
  - The recliners in the station have worn out and have broken.
    - Ben is obtaining a quote which will be about \$4,500 to replace all 4 recliners.
    - The Board approved the purchase.

ANNUAL AUDIT DISCUSSION:

- Bruce provided the Board with a copy of the letter provided by the auditor.
  - No concerns of significance – just recommendations that are being adopted.
- The Audit Financial Statements were also provided and reviewed.
  - Feedback on the content was requested.
    - A motion was made to accept the Audit as presented and it was approved by the Board.
  - Note: There are specific accounting requirements for special districts.

FINANCE:

- Cash Accounts
 

○ Checking – First Bank	\$133,670
○ Colotrust – Emergency Reserves	<u>\$1,053,704</u>
	\$1,187,374
- Primary Receipts:
  - \$4,600 Colotrust Interest
  - \$15,389 Douglas County Treasurer
  - \$200 Donation
- Checks were signed by Dan Danser and Bruce Hills

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

- The meeting was adjourned at 7:30pm.

*Minutes submitted by Jairo Ramirez*